

AACN-GCC Board Meeting Minutes

Date: 3/16/2009
Time: 5:00-7:00PM
Place: Drake Center

Attendance: Jason Schenck, Sheila Palmer, Mary Sue Krummen, Susan Huber, Michael Donathan, Pam Adams, Laura Waddle, Agnes Hudak, Kim McErlane, Candace Furio, Cheryl Engelbert, Stefanie Hiltz, Pam Bolton, Dianne Mahaffey

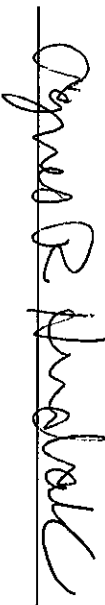
Item	Discussion	Action	Responsible Party
Old Minutes	Approve minutes for February 17, 2009	Minutes distributed via email 3/9/09, please review prior to meeting for voting approval	Board Members
Old Business	<p>1) C - Vent – Conference Call 5:00-5:30pm with Michael Willett chief financial officer of AACN. Other national attendees include Karen and Cheryl. Discussion around negotiating late fees. Michael Donathan and Mike Willett will work together to resolve. Candace asked about legality of signing contract if not a board member—since we used the service then we would be more challenged to defend this position.</p> <p>2) 2009-2010 Workshops Calendar / Activity</p> <p>2009</p> <p>March 24 – Opioid induced Constipation Precinct workshop</p> <p>April 3 – Trends (WS meeting April 28)</p> <p>May 5th or 12th – Agatroban workshop (WS meeting April 28) - overbooked</p> <p>September 8th – Simulation Mannequin workshop</p> <p>October 6th (WS meeting)</p> <p>November 10th Heparin Induced Thrombocytopenia workshop</p> <p>December 4th (Holiday WS meeting)</p> <p>2010</p> <p>January 9th – Electro Physiology workshop</p> <p>February 2nd (WS meeting)</p> <p>March 9th – TBA workshop</p> <p>April 16th – Trends</p> <p>May 25th – TBA workshop</p> <p>June 8th (WS meeting)</p> <p>Workshop committee agree must charge for networking sessions if no CEU's</p>	<p>Board voted Option One. Five all in favor.</p> <p>Calendar Reviewed</p> <p>Trends - 50 Registrants to date</p>	


	<p>provided. Chapter cannot afford to provide free workshops in the future. Cost of CEU's an issue now that unable to obtain from St E's or NKU. Reported that can obtain CEU's from UC for \$150.00 per application and looking for other alternatives. Workshop committee needs more manpower to assist with grant writing. Good Sam provide CEUs free per Candace.</p> <p>3) Web Site: Current program with PHP very difficult to work with as discussed in numerous past board meetings. Sheila has been working on a new program website that will be more user friendly. Requesting ALL Board members to look at our current website before the next meeting and bring ideas of what is desired for the new website. Calling for everyone to bring in writing what you want/need for your positions on the new website. Deadline to review 3/27/09. Go live with new website 4/5/09 AACNGCC.com</p>	<p>Discussion to move chapter forward through educational offerings</p> <p>Need all members input to determine what is needed on new website</p>	
<p>Scholarship Guidelines</p>	<ol style="list-style-type: none"> 1) Nurse of the Year Award – more discussion needed 2) Reformatting needed – (Pam send electronically to Sheila for website) 3) Remove CCRN due to multiple certifications available. 4) President and Scholarship chair to approve requests 5) Form C – What is it? 6) Attach NTI?? 7) More discussion about travel arrangement cost vs. approval. >\$350 President and Scholarship chair to approve. 8) Change airfare to travel receipts 9) Add Rev. dates to forms. Pam to review and resend. 	<p>Approve based on these changes. K. McErlane motion 1st, Michael Donathan 2nd.</p>	<p>Board Members</p>
<p>Policy on Signing Contracts</p>	<ol style="list-style-type: none"> 1) Term > 1 year reviewed and approved by national 2) Speaker contract - \$1,000 fee – National 3) Facility - \$5,000 fee – National 4) All Ed Grants/Sponsorships we apply for – National 5) Vendors – National 6) Will review anything <p>Goal – Chapter and National protection. Protect – Non-profit and tax-exempt status. New Chapter governance manual coming. TBD. (currently no delineation of who can sign contracts).</p> <p>Guideline on how to correct past issues due June 15th.</p>		<p>Board Members</p>
<p>Board Position Reports</p>	<p>Treasurer: New Computer purchased by Pam 3/15/09.</p> <p>CEU: Pam Adams requests clarification of her position on the board due to changes in offering CEU's at workshops – Come to workshop meetings; not required to attend board meetings.</p> <p>Research: Dianne Mahaffey – Last years scholarship recipient Karen Mutsh</p>	<p>Sony – Service Agreement 3/15/2012. \$1400.00</p>	<p>Board members</p>

	<p>will present her research results at Trends. Gave thank you letter. New Project (need to submit lit review & timeline) Best Practice project, not a research. Membership: Angie Nienaber / Sue Huber - Currently 209 - 3 new members since last meeting Nominations: Sheila Palmer reported the following nominees: Treasurer elect: Mary Sue Krummen Secretary: Jennifer Youngman Secretary elect: Lori Catalano Workshop chair elect: Discussion President-Elect: National Initiatives: Stefanie Hiltz agreed to work on the newsletter - needs ideas emailed. Community Projects: Kim McErlane requests all participants of March workshop be encouraged to bring Aspirin for the Pike Street Homeless Clinic.</p>		
<p>Meeting Schedule</p>	<p><u>2009 Board Meeting calendar 500pm-700pm</u> 3/16/09 - Drake Hospital second floor Turner Rm 1 - Laura Waddle 4/27/09 - Mercy Anderson Hospital Medical Office Building II Conference Room B - Agnes Hudak 5/5/09 - Volunteer needed to arrange and house this meeting- canceled 6/16/09 - Transition Meeting Mercy Hospital Anderson Medical Office Building II Conference Room B - Agnes Hudak</p>	<p>FYI</p>	

Respectfully Submitted,

AACN-GCC, Secretary/Approved _____ by Board _____

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 President

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 President-Elect

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 Treasurer

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 Secretary