

## AACN-GCC Meeting Minutes Special Call to Order

Date: 10/16/08  
 Time: 5:00-7:00pm  
 Place: TCH  
 Attendance:

Item	Discussion	Action	Responsible Party
Welcome	Welcomed Cheryl Rockwell, Region 9 National Representative.	Introductions	None
Scholarship	An internal audit of scholarship funds revealed possible overpayment to Sheila Palmer with regards to NTT travel in 2008. Travel reimbursement argued on basis of minutes presented by Sheila from 3/08 board meeting. Minutes challenged 4/05 decision. Minutes from 3/08 was only document submitted, which surpassed 4/05 minutes, which were not presented. Multiple discussions of trust of membership occurred between members.	Vote from board that Sheila Palmer would reimburse chapter for \$109.	Sheila Palmer
CVent Contract	AACN Chapter contract and grant guidelines were distributed to those present for review and discussion. Much discussion ensued on whom were legal agents of a chapter. Review of steps to current process. 8/11/08 Vendor contracts were made. 8/18, Proposed free trial by company. 8/22 Signed contract by Sheila Palmer for 5 years. 9/23, board aware of no free trial and received 1 year invoice. Much discussion on appropriateness of Sheila signing contract as an agent of the chapter. According to Cheryl Rockwell and Cathy Pence the chapter was to cease all operations with CVent per national directive. Much discussion ensued on the product and it's positive impact it could have on the chapter. Regardless of chapter response, CVent relationship was to cease.	Conference call to occur with Cheryl Rockwell, Cathy Pence and national organization representative.	Cathy Pence, Cheryl Rockwell
Workshop Committee	Many suggestions for workshop committee to report all business and contracts to board prior to entering any agreements. Multiple comments made to workshop committee acting in a silo for decision-making.	Ongoing	Board members/workshop committee
Future Meetings	Suggestions that agenda be sent 1 week before board meeting. Notes by chair/committee to president prior to meeting. Meetings should be 1.5 hours keeping time to each speaker/committee member.	Ongoing	Board members/committee chairs

*Respectfully Submitted,*  
 AACN-GCC, Secretary Approved by Board

  
 Deyna R. Brockwell  
 President

  
 Sandra L. Lewis  
 President-Elect

  
 Joan Schaefer  
 Treasurer

  
 Joan Schaefer  
 Secretary