

American Association of Critical Care Nurses
Greater Cincinnati Chapter

Position Description: Research Committee Chairperson

Term of Office:

The position of Research Committee Chairperson is a one (1) year Presidential appointment beginning July 1 in the year of appointment and ending June 30 of the following year.

Position Description:

The Research Committee Chairperson must have a minimum of a Master's Degree. She/He is responsible for overseeing the development of a strategic plan for implementing the chapter's involvement in research activities.

Responsibilities:

The Research Committee Chairperson will:

1. Participate in the annual development and review of the strategic plan.
2. Attend business and special meetings of the chapter.
3. Attend board meetings when possible.
4. If absence is anticipated, submit a written report to the President of all committee activities and assign a representative to attend.
5. Recruit chapter members to form a research committee.
6. Conduct meetings as needed to organize activities of the committee.
7. Submit minutes of committee meetings to the President.
8. The Chairperson will coordinate the review of research proposals and/or coordinate the AACN-GCC's chapter involvement in research or best practice activities.
9. Report committee recommendations to the Board for final action and approval.
10. Coordinate committee projects including but not limited to:
 - a. Awarding research/best practice grants.
 - b. Recruitment of abstracts for presentation at the annual spring symposium or chapter meetings.
11. Provide pertinent information for publication in AACN-GCC newsletter and web page.

Approximate Time Requirement:

2-3 hours per month (including above responsibilities & attendance at meetings & workshops/conferences)

Approved 6/94

Updated: 5/97, 6/2000, 4/2005, 8/2007